



# Inter-University Council of Ohio / Community, University, and Educational Procurement Association (IUC-PG) End User Information Sheet

Contract No. UN15-017 | Term: August 1, 2015 – July 31, 2022

<b>TVR #</b>	<b>SitOnIt Seating:</b> 920161 <b>IDEON:</b> 920162 <b>Symmetry Office:</b> 920161								
<b>Price Guides</b>	<b>SitOnIt Seating:</b> November 5, 2018 <b>IDEON:</b> November 5, 2018 <b>Symmetry Office:</b> April 1, 2019								
<b>Products</b>	<b>SitOnIt Seating:</b> Multipurpose seating, stacking chairs, folding chairs and dollies or trucks, designed to support stacking and folding chairs  <b>IDEON:</b> Tables and accessories / Upholstered seating  <b>Symmetry Office:</b> Protective screens, white boards, dividers, privacy screens, benching, tables, storage units, sit/stand solutions and office furniture ergonomic accessories.								
<b>Volume Discount</b>	<table><thead><tr><th><b>Tier (List Price)</b></th><th><b>State Discount (SOI/IDEON)</b></th></tr></thead><tbody><tr><td>Tier 1: \$0 - \$24,999</td><td>48% Dock / 46% Inside / 46% Installed</td></tr><tr><td>Tier 2: \$25,000 - \$99,999</td><td>49% Dock / 47% Inside / 47% Installed</td></tr><tr><td>Tier 3: \$100,000 - \$249,999</td><td>50% Dock / 48% Inside / 48% Installed</td></tr></tbody></table> <b>FOB:</b> Destination	<b>Tier (List Price)</b>	<b>State Discount (SOI/IDEON)</b>	Tier 1: \$0 - \$24,999	48% Dock / 46% Inside / 46% Installed	Tier 2: \$25,000 - \$99,999	49% Dock / 47% Inside / 47% Installed	Tier 3: \$100,000 - \$249,999	50% Dock / 48% Inside / 48% Installed
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<b>Minimum Order</b>	<b>SitOnIt Seating:</b> \$40.00 <b>IDEON:</b> None <b>Symmetry Office:</b> None								
<b>Delivery</b>	<b>SitOnIt Seating:</b> Ships within 2 business days using express fabrics ARO. Ships within 5 business days using all other fabrics ARO. Ships within 10 business days using leather ARO.  <b>IDEON:</b> Ships within 10 business days using express fabrics ARO. Please verify fabric grades on the SitOnIt Seating or IDEON website before ordering.  <b>Symmetry Office:</b> Office Accessories & Table Bases ship within 2 business days Prise, and Standard Worksurfaces (table tops) ship within 3 business days Screens ship within 5 to 10 business days There is a \$95 net fee for less than 3 table tops.								
<b>Payment Terms</b>	Net 10 -1% Discount, Net 30								
<b>Credit Card</b>	Credit card will be accepted. A 3% Credit Card Processing Fee will apply.								
<b>Cancellation</b>	Orders which have entered any stage of production cannot be cancelled. Requests for cancellation are not accepted until acknowledged by Exemplis. In the event cancellation is accepted by Exemplis, cancellation charges may be for the entire amount of the order.								
<b>Purchase Order Instructions</b>	Orders must have TVR number to receive this contract's discounting. The name of the registered End User must appear in full (no abbreviations) on the Purchase Order.								
<b>Return &amp; Restocking</b>	Authorization for return must be requested from and approved by Exemplis prior to the return of the merchandise. Returns are subject to a restocking charge equivalent to 40% of the net order plus freight. Unauthorized returns will not be accepted by Exemplis.								
<b>Warranty</b>	<b>SitOnIt Seating:</b>  Lifetime Warranty on all SOI products, except: <ul style="list-style-type: none"><li>• 12-year for Amplify, Torsa, Wit, and Nova when used 24/7</li><li>• 10-year for chairs purchased with the Heavy-Duty option when used 24/7</li><li>• 5-year for Fabric, Foam, Knit Back, Mesh, and Plastic</li><li>• 2-year for Fabric and Foam for chairs purchased with the Heavy-Duty option</li></ul>								

**IDEON:**

12-years for all IDEON Seating and Tables, except:

- 5-year for Power Modules and Electrical Components

COM/COL not warranted for wear or long-term adhesion.  
Normal wear and tear is the specifier's responsibility.

**Symmetry Office:****Lifetime Warranty Coverage:**

- All Symmetry office products, except where noted below.
- Structural Components: Prise, Switchback and Voyager

**12-Year Warranty Coverage:** Bases (Ocala), Monitor Arms (King Cobra Series, Unity Series)

**10-Year Warranty Coverage:** Electrical Components (Prise)

**7-Year Warranty Coverage:** Electrical Components (Switchback and Voyager)

**5-Year Warranty Coverage:** All filing products, CPU Holders, Dividers, High Tide, Keyboard Trays, Lighting, Power Components (Power Strips), Wire Management

**1-Year Warranty Coverage:** Mouse Pads, Wrist Rests

**Tariff Surcharge**

Starting March 6, 2019, Exemplis LLC will add a tariff surcharge to all applicable IUC-PG Purchase Orders. The surcharge is added as a separate line item equal to 1.6% of the total net and labeled on the invoice "Tariff Surcharge". Please note, the surcharge will apply only to SitOnIt Seating and IDEON Soft Seating Products. Symmetry Office products are exempt.

**Contract Administration**

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**Contract Notes**

1. IUC-PG has 37 members made up on 14 state universities, 15 community colleges, and 8 technical colleges. Membership also includes approximately 51 private institutions (listed in the AICUO membership roster) that also receive some state appropriated funds.
  2. CUE members are able to buy off this Contract. CUE Members include Governmental bodies, public and private schools, universities and non-profit corporations serving the general public whose headquarters are in the following Ohio Counties: Medina, Portage, Stark, and Summit.
- Please Visit the Dealer Portal to obtain a copy of the IUS-PG & CUE Membership Roster.