



# KCDA (King County Director's Association) End User Information Sheet

Contract No. 25-130 | Term: January 1, 2025 – December 31, 2025

<b>TVR #</b>	935218
<b>Price Guides</b>	November 4, 2024 SitOnIt Seating Price Guide
<b>Products</b>	Task, executive, conference, guest, stacking, nesting, and cafe/task stool seating. Lounge seating, modular seating, benches, ottomans and occasional/cube tables. Benching, protective and privacy screens, dividers, tables, storage units, sit/stand solutions and office furniture ergonomic accessories.
<b>Discount</b>	43% Dock Delivery  <b>FOB:</b> Destination
<b>Minimum Order</b>	\$95 fee when ordering 3 or less Table Top units or less than 3 Lounge Products
<b>Delivery</b>	<b>Upholstered Seating:</b> Ships within 2 business days using express fabrics ARO. Ships within 5 business days using all other fabrics ARO. Ships within 10 business days using leather ARO.  <b>Lounge Seating:</b> Ships within 10 business days using express fabrics ARO. Please verify fabric grades on the SitOnIt Seating website before ordering.  <b>Ships within 2 days:</b> Anti-Fatigue Mat, Corner Sleeve, CPU Holders, Current Power, High Tide 4; High Tide Corner, Keyboard Mechanisms, Lift and Lock, Premium Lift and Lock, Sit-to-Stand, Keyboard Trays, Longboard, Crescent Board, Mini Platform, Laptop Tray; Adapter, Laptop Drawer, Mobile Pedestals, Monitor Arms, Ocala Bases, Pencil Drawer, Plastic Shells, Switchback Bases, Tensor Bases, Value Lighting, Voyager 2-Stage/3-Leg Bases, Wire Management  <b>Ships within 3 days:</b> Mobile Pedestal Cushions, Modesty Screens, Doodle Screens, Prise Benching, Sector Screens, Standard Worksurfaces  Stain-to-Match ships within 15 days Tablet Arms ships within 21 days Custom Laminates ships within 30 days
<b>Payment Terms</b>	Net 10 -1% Discount, Net 30
<b>Credit Card</b>	Credit card will be accepted.
<b>Cancellation</b>	Orders which have entered any stage of production cannot be cancelled. Requests for cancellation are not accepted until acknowledged by Exemplis. In the event cancellation is accepted by Exemplis, cancellation charges may be for the entire amount of the order.
<b>Purchase Order Instructions</b>	Orders must have TVR number to receive this contract's discounting. The name of the registered End User must appear in full (no abbreviations) on the Purchase Order. End User PO is required.
<b>Return &amp; Restocking</b>	Authorization for return must be requested from and approved by Exemplis prior to the return of the merchandise. Returns are subject to a restocking charge equivalent to 40% of the net order plus freight. Unauthorized returns will not be accepted by Exemplis.
<b>Warranty</b>	<b>LIFETIME WARRANTY COVERAGE:</b> <ul style="list-style-type: none"><li>• All SitOnIt Seating products, except where noted below</li><li>• Structural Components: Parallon, Prise, eBEAM, Switchback</li></ul> <b>12-YEAR WARRANTY COVERAGE:</b> <ul style="list-style-type: none"><li>• Amplify, Cora (Guest, Hip and Stool), Novo, Torsa, and Wit used in multi-shift (24/7) applications</li><li>• Lounge seating and occasional/lounge tables</li><li>• Bases: Ocala, Tensor</li><li>• Laminate tops</li><li>• Monitor arms: Mobio series, Unity G2</li><li>• Plastic shells</li></ul>

**10-YEAR WARRANTY COVERAGE:**

- Non-Stop Heavy Duty, Cora (Midsized and Bariatric), Freelance Bariatric and chairs purchased with a Heavy Duty (HD) or Large and Tall (LT) option used in multi-shift (24/7) applications
- Electrical Components: eBEAM, Parallon, Prise and Switchback

**FIVE-YEAR WARRANTY COVERAGE:**

- Fabric, foam, knit back, and mesh
- All filing products
- CPU holders
- Screens
- High Tide
- Keyboard trays
- Lighting fixtures
- Power components: EON, Current, Power Strips
- Wire management

**TWO-YEAR WARRANTY COVERAGE:**

- Fabric and foam cushioning for Non-Stop Heavy Duty, Freelance Heavy Duty, Cora Midsized and Bariatric and chairs purchased with an HD or LT option
- Multipurpose felt glides
- Half-Moon Pencil Drawer

**ONE-YEAR WARRANTY COVERAGE:**

- Lighting power supplies

COM/COL not warranted for wear or long-term adhesion.  
Normal wear and tear is the specifier's responsibility.

**CAL**

133 compliance is an available upgrade

**Contract Administration**

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