

## State of New Mexico End User Information Sheet

Contract No. 80-000-18-00068 | Term: April 6, 2018 – December 19, 2022

<b>TVR #</b>	911696										
<b>Price Guides</b>	June 1, 2021 SitOnIt Seating Price list										
<b>Products</b>	Task, executive, conference, guest, stacking, nesting, and cafe/task stool seating. Lounge seating, modular seating, benches, ottomans and occasional/cube tables. Benching, protective and privacy screens, dividers, tables, storage units, sit/stand solutions and office furniture ergonomic accessories.										
<b>Volume Discount</b>	<table> <thead> <tr> <th>Tiers*</th> <th>Discount</th> </tr> </thead> <tbody> <tr> <td>Tier 1: \$1 – 75,000 (List)</td> <td>60%</td> </tr> <tr> <td>Tier 2: \$75,001 - \$150,000 (List)</td> <td>61%</td> </tr> <tr> <td>Tier 3: \$150,001 - \$250,000 (List)</td> <td>63%</td> </tr> <tr> <td>Tier 4: \$250,001 + (List)</td> <td>Negotiable</td> </tr> </tbody> </table>	Tiers*	Discount	Tier 1: \$1 – 75,000 (List)	60%	Tier 2: \$75,001 - \$150,000 (List)	61%	Tier 3: \$150,001 - \$250,000 (List)	63%	Tier 4: \$250,001 + (List)	Negotiable
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<b>Minimum Order</b>	<p>\$40.00 (Forty dollars)</p> <p>\$95.00 freight fee when ordering less than 3 lounge seating units</p> <p>\$95.00 freight fee will incur for any orders with 3 table tops or less.</p>										
<b>Delivery</b>	<p><b><u>Task, Executive, Conference, Side, Stool, Plastic Seating:</u></b> Ships within 2 business days using express fabrics ARO. Ships within 5 business days using all other fabrics ARO. Ships within 10 business days using leather ARO. Larger projects over a quantity of 250 units, are subject to large order review.</p> <p><b><u>Lounge Seating and Occasional Tables:</u></b> Ships within 10 business days using express fabrics ARO. Any project over 50 units is subject to large order review. Please verify fabric grades on the SitOnIt.net website before ordering.</p> <p><b><u>HATs, Tables, Benching, Screens, Ergonomic Accessories:</u></b> Stocked products ship in 2-3 days. Manufactured products (primarily tops and dividers) ordered in 50 units or less ship in 5 days; quantities over 50 ship in 2-3 weeks. Drop ship (or special order) items ship in 2-3 weeks.</p>										
<b>Payment Terms</b>	Net 10 -1% Discount, Net 30										
<b>Credit Card</b>	Credit card will be accepted.										
<b>Cancellation</b>	Orders which have entered any stage of production cannot be cancelled. Requests for cancellation are not accepted until acknowledged by Exemplis. In the event cancellation is accepted by Exemplis, cancellation charges may be for the entire amount of the order.										
<b>Purchase Order Instructions</b>	Orders must have TVR number to receive this contract's discounting. The name of the registered End User must appear in full (no abbreviations) on the Purchase Order.										
<b>Return &amp; Restocking</b>	Authorization for return must be requested from and approved by Exemplis prior to the return of the merchandise. Returns are subject to a restocking charge equivalent to 40% of the net order plus freight. Unauthorized returns will not be accepted by Exemplis.										
<b>Warranty</b>	<p><b>LIFETIME WARRANTY COVERAGE:</b></p> <ul style="list-style-type: none"> <li>• All SitOnIt Seating products, except where noted below</li> <li>• Structural Components: Prise, Switchback and Voyager</li> </ul> <p><b>12-YEAR WARRANTY COVERAGE:</b></p> <ul style="list-style-type: none"> <li>• Amplify, Torsa, Wit and Novo used in multi-shift (24/7) applications.</li> <li>• Lounge seating and occasional/lounge tables.</li> <li>• Bases: Ocala, Tensor</li> <li>• Monitor Arms: King Cobra, Mobio series, Unity G2 series</li> </ul>										

**10-YEAR WARRANTY COVERAGE:**

- Non-Stop Heavy Duty, Freelance Bariatric and chairs purchased with a Heavy Duty (HD) or Large and Tall (LT) option used in multi-shift (24/7) applications.
- Electrical Components: Prise

**7-YEAR WARRANTY COVERAGE:**

- Electrical Components: Switchback and Voyager

**5-YEAR WARRANTY COVERAGE:**

- Kickstand
- Fabric, foam, knit back, mesh and plastic.
- All filing products
- CPU Holders
- Screens
- High Tide
- Keyboard Trays
- Lighting Fixtures
- Power Components: EON, Current, Power Strips
- Wire Management

**2-YEAR WARRANTY COVERAGE:**

- Fabric and foam cushioning for Non-Stop Heavy Duty, Freelance Heavy Duty and chairs purchased with an HD or LT option
- Multipurpose felt glides
- Half-Moon Pencil Drawer

**1-YEAR WARRANTY COVERAGE:**

- Lighting Power Supplies
- Mouse Pads
- Wrist Rests

**Contract Administration &  
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